Total No. of Printed Pages:4

No. Of Questions: 50   Paper code CS-01-2022

Candidate Seat no.

Invigilator Signature with Date   **Exam Date:26-06-2022**

Name of the Center   :_____

Name of Examination   :_____

| **[Time: 90 Minutes]** | **[Max. Marks:50]** |

COMPULSORY COMPUTER COURSE

For office use only

Total Marks Obtained:

Signature of the Examiner	**Signature of the Moderator**	**For office use**

Read all the instruction carefully.

i.   Answer the questions in the boxes given by the side of each question. No separate answer sheet will be supplied. The question paper contains **50** objective type questions. Answer all questions. There is only one correct answer to each question carrying **one** mark each.

ii. Write alphabet corresponding to the correct answer pertaining to the concerned question number in the box shown against each question. Any tick marking of answers on the question will be considered as misconduct and in such a case the performance of this paper will be treated as cancelled.

iii. Use black/Blue ball–pen for writing the answers. Do not sign or write your name or write anything else's except where specifically asked for.

iv. The answer should be legibly written in English language in the box provided against each question. Illegible answers will be invalidated. There should be no overwriting of the answers. Altering of answers once entered is not permissible.

v.   Rough work should be done only in the space provided for rough work purpose in the question paper booklet.

vi. No loose sheets or papers will be allowed in the Examination Hall.

vii. Use of calculators, Mathematical tables, Log books, pagers and cell phones is not permitted.

viii. Do not leave the examination hall without handing over the question-cum-answer book to the invigilator.

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Q.No	Question	Answer
Q.1	Which of the following output devices would be most suitable for producing a wage slip printed on a carbonized paper? A) Inkjet printer B) Laser printer C) Dot matrix printer D) Plotter	
Q.2	A type of input device used to read data from packaging and book covers. A) Barcode reader B) Optical Mark Reader C) MICR D) Keyboard	
Q.3	Computer can perform different types of tasks with the same ease. At one moment you can use the computer to prepare a letter documents and in the next moment you may play music or print a document. What does this characteristic of computer called? A) Accuracy B) Diligence C) Versatility D) Storage Capability	
Q.4	A corporate office has a machine for daily attendance of the employees through the recognition of physical characteristics such as finger, faces and palm or voice patterns. Identify this machine. A) MICR B) OMR C) Digital camera D) Biometric Device	
Q.5	Which printer would you recommend to your college administrative department, if it wants to print large quantities of waterproof printout of black and white letters? A) Inkjet B) Laser C) Plotter D) Dot matrix	
Q.6	Which of the following is used as a primary storage device? A) Magnetic drum B) Hard Disks C) Floppy D) All of above	
Q.7	The term Gigabytes refers to _____ A) 1024 bytes B) 1024 kilobytes C) 1024 megabytes D) 1024 gigabyte	
Q.8	Windows 7 is what type of software? A) Utility software B) Application software C) System Software D) Language processor	
Q.9	While working with MS-paint which option is used to add name to your drawing? A) Text tool B) Pencil tool C) Air brush tool D) Erase tool	
Q.10	_____ files are used to collect multiple data files together into a single file for easier portability and storage, or simply to compress files to use less storage space. A) Fragment B) Compassion C) Archive D) De-tech	
Q.11	The various parts of the computer are connected to each other with _____ A) Magnets B) Power cables C) Data cables D) None of these	
Q.12	What does a computer require in order to run a connected peripheral device properly? A) An antivirus program B) A device driver C) A memory upgrade D) A fast processor	
Q.13	Windows Operating system developed by _____. A) Apple Inc. B) Cray Industries C) Microsoft D) ISRO	
Q.14	Which of the following terms is used for individual items on a computer, such as a word document, an image, etc.? A) File B) Folder C) Directory D) Library	
Q.15	What is the shortcut to close the current program? A) Alt + F5 B) Alt + C C) Alt + Esc D) Alt + F4	
Q.16	Which of the following software directly interacts with the user and does not perform the maintenance and management tasks of the computer system? A) Word Processing Software B) Antivirus Software C) Disk Defragmenter D) Device Driver	
Q.17	In MS-Word Thesaurus provides a list of _____ for a given word. A) Antonyms B) Synonyms C) Verbs D) Both (A) and (B)	
Q.18	Which of the following is not a font style? A) Bold B) Italics C)Regular D) Superscript	

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Q.19	The default view in Word is A) Print Layout View B) Headline View C) Web Layout View D) Outline View	
Q.20	Text-styling feature of MS word is_____ A) WordColor B) WordFont C) WordArt D) WordFill	
Q.21	What is the default font used in MS Word documents? A) Times New Roman B) Arial C) Algerian D) Bookman Old style	
Q.22	How can we make the selected character superscripted in MS Word documents? A) Ctrl + = B) Ctrl + Shift + = C) Alt + Ctrl + Shift + = D) None of these	
Q.23	Which operation you will perform if you need to move a block of text in MS Word documents? A) Copy and Paste B) Cut and Paste C) Paste and Delete D) Paste and Cut	
Q.24	What is the extension of Word files? A) FIL B) DOT C) DOCX D) TXT	
Q.25	Which function in Excel tells how many numeric entries are there? A) NUM B) COUNT C) SUM D) CHKNUM	
Q.26	In Excel, Columns are labeled as _____ A) A, B, C, etc. B) A1, A2, etc. C) 1, 2, 3, etc. D) A1, A2, etc.	
Q.27	Which one is not a Function in MS Excel? A) SUM B) AVG C) MAX. D) MIN	
Q.28	Which of the following is not the correct method of editing the cell content? A) Press the Alt Key B) Press the F2 key C) Click the formula bar D) Double click the cell	
Q.29	How can you update the values of formula cells if Auto Calculate mode of excel is disabled? A) F8 B) F9 C) F10 D) F11	
Q.30	Which of the following Excel screen components can NOT be turned on or off? A) Formula Bar B) Status Bar C) Tool Bar D) None of these	
Q.31	What function displays row data in a column or column data in a row? A) Hyperlink B) Index C) Transpose D) Rows	
Q.32	Which file format can be added to a PowerPoint show? A) .jpg B) .giv C) .wav D) All of these	
Q.33	What is a motion path? A) A type of animation entrance effect B) A method of advancing slides C) A method of moving items on a slide D) All of the above	
Q.34	Which command brings you to the first slide in your presentation? A) Next slide button B) Page up C) Ctrl + home D) Ctrl + end	
Q.35	Which of the following is not one of PowerPoint's views? A) Slide show view B) Slide view C) Presentation view D) Outline view Next slide button	
Q.36	Which of the following is not a type of MS Access database object? A) Table B) Form C) Worksheets D) Modules	
Q.37	Which of the following option creates a Drop down List of values? A) Ole Object B) Hyperlink C) Memo D) Lookup Wizard	
Q.38	The _____ button on the tool box display data from a related table. A) Sub form sub report B) Relationships C) Select objects D) More controls	
Q.39	Which of the following is not a type of relationship that can be applied in Access database? A) One to One B) One to Many C) Many to Many D) All of the above	
Q.40	Internet can be used for _____ A) Checking exam results B) Chatting C) E-mailing D) All of these	

Q.41	Which of the following is a correct internet address? A) ww.yahoo.com B) www.bamu.co C) www.hotmail.com D) www.indiatime.comm	

Q.42	If you enable private browsing mode in your web browser, then what happens?
	      A) Browser doesn't save the history of files you have downloaded.
	      B) It prevents websites from tracking your visits.
	      C) Browser doesn't store passwords which you chose save.
	      D) All of these	

Q.43	Which of the following is NOT an Indian ISP? A) Verizon B) Hathway C) Aircel D) Tata Docomo	

Q.44	Internet can be used for which of the following tasks?
	      A) Buying and selling old and new goods B) Checking exam results
	      C) Performing banking operations D) All of these.	

Q.45	Which of the following is NOT a web browser? A) Google Chrome B) Mozilla Firefox C) Internet Explorer D) Widows Explorer	
Q.46	Who developed the World Wide Web? A) Sir Tim Berners-Lee B) Taub-Schilling C) Dennis Ritchie D) Ronald Trump	
Q.47	Which of the following is NOT a search engine? A) Google B) WebCrawler C) Yahoo D) Twitter	
Q.48	A Web site's front page /main page is called _____ A) Browser Page B) Search Page C) Home Page D) Bookmark	
Q.49	When creating a web document, what format is used to express an image's height and width? A) Centimeters B) Pixels C) Dots per inch D) Inches	
Q.50	Which attribute is used with img tag to display the text if image could not load in browser? A) description B) name C) alt D) id	