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**SUBJECT CODE NO:- CC-3351**  
**FACULTY OF COMMERCE AND MANAGEMENT**  
**B.Com F.Y. (Sem-II) (CBCGS) Examination OCT/NOV 2019**  
**English(Comp.)Paper-II**  
**Written & Spoken Communication in English**

[Time: Three Hours]

[Max.Marks:80]

Please check whether you have got the right question paper.

N.B

- 1) Attempt all questions.
- 2) Figure to the right indicates full marks.

Q.1 Fill in the blanks using appropriate tense forms of the verbs given into brackets. 10

- 1) We -----(go) to Guwahati by Rajdhani Express last month.
- 2) It ----- (provide) food, cold drinks, water and the blankets at night.
- 3) The journey----- (be) cool. It imparted solace to the soul and mind.
- 4) On the opposite, there -----(be) a priest.
- 5) I was informed that he----- (read) a book.
- 6) I hope that you----- (pardon) me soon.
- 7) He taught me that good deeds----- (be) never lost.
- 8) The Mahabharata ----- (be) an epic.
- 9) When a Mosquito----- (bite) a person, the microbes enter into the blood stream.
- 10) Last week I ----- (visit) the trade fair.

Q.2 Identify the phrases, clauses and sentences in the following examples. 10

- 1) I like to see a smiling face.
- 2) The magistrate was a kind man.
- 3) A friend in need is a friend indeed.
- 4) He tells a tale with the ring of truth in it.
- 5) It rained all night.
- 6) You may sit wherever you like.
- 7) The dog that bites does not bark.
- 8) His courage won him honour.
- 9) They rested when evening came.
- 10) He tried hard, but he died not succeed.

- Q.3 Transform the following sentences into indirect speech (any five) 10
1. Seeta said, "I am very happy now".
  2. Kedar said to Leela, "I am your brother"
  3. "It is true", I said.
  4. "The boys are playing in the garden", Vanita says.
  5. "Someone has taught you to say this," said Akbar.
  6. Mary said to Banu, "I didn't see you."
- Q.4 Write paragraph on the following (any two) 10
1. Books are our good friends
  2. Save Trees
  3. Importance of Yoga.
- Q.5 Write essay on any two of the following in about 400 words. 20
- 1) Global Warming
  - 2) My Family
  - 3) Importance of Education
  - 4) Advertisement
- Q.6 Attempt any two of the following:- 20
- 1) Write an application with C.V. for the post of accountant in Salunke Associates Parbhani.
  - 2) Wanted an experienced commerce teacher for CBSS School Hingoli, write an application along with CV.
  - 3) Write an application with CV for the post of Sales Manager, Maroti Pvt. Ltd, Bangalore.
  - 4) An urgent requirement of computer typist in Brilliant Institute Latur. Apply along with CV.